

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

Tuesday, September 1, 2026

4:00 p.m.

Commission Chambers, Fourth Floor, Bay County Building

515 Center Avenue, Bay City, MI 48708

PAGE NO.	I.	CALL TO ORDER
	II.	ROLL CALL
	III.	PLEDGE OF ALLEGIANCE
	IV.	CHANGES TO AGENDA
	V.	APPROVAL OF AGENDA
24-27	VI.	MINUTES (8/11/26)
	VII.	PUBLIC INPUT (3 Minute Maximum Per Person)
	VIII.	PETITIONS AND COMMUNICATIONS
	A.	(4:00 p.m.) Presentation by Lisa Neal, Bay County Community Corrections, regarding opioid settlement funds appropriated for Tri-CAP placements (Receive)
1-3	B.	Equalization Director: 2026 Bay County Winter L-4029 (Seeking Board authorization for Board Chair and County Clerk to sign – proposed resolution attached)
4-5	C.	Court Administrator: Bay County Opioid Remediation Grant Program 2026 (Seeking Board approval to apply for grant; authorization for Board Chair to execute the grant application, grant award, and all grant-related documents; approval of required budget adjustments – proposed resolution attached)
	D.	Environmental Affairs & Community Development:
6-7	1.	Transportation Planning/BCATS: MDOT Master Agreement FY 2027-2029 (Seeking Board approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

- 8-9 E. Health Officer: Body Transport Services Contract Authorization 2026 (Seeking Board approval of Agreement(s) between Bay County and licensed transport service providers for body transport services, at a base rate for standard pickup not to exceed \$250 per pickup for a term of up to three (3) years, with the Agreement(s) subject to annual renewal; authorization for Board Chair to sign; approval of these agreements and the establishment of a uniform selection process supersedes Resolution 2021-06 and Resolution 2026-156; approval of required budget adjustments – proposed resolution attached)
- 10-11 F. Department on Aging Director: SCSEP Worksite Agreement with Region VII 2026-2028 (Seeking Board approval of Agreement for the period of July 1, 2026, through June 30, 2028; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 12-13 G. Recreation & Facilities Director: Adult Foster Care Homes Lease Agreements 2026 (Seeking Board approval of Lease Agreement renewal for the (9) nine adult foster care homes; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- H. Finance:
- 14 1. Analysis of General Fund Equity 2025-2026 (Receive)
- 15 2. Update Regarding Executive Directive #2007-11 (Receive)
- 16-17 3. Request to Transfer Funds from Housing Rehabilitation Loans to General Fund 2025-2026 (Seeking Board approval of the transfer of \$34,242.00 from the Housing Rehabilitation Fund to the General Fund, Unrestricted Fund Balance; approval of required budget adjustments – proposed resolution attached)
- 18-19 4. Information Systems: Capital Lease for Dell Equipment and Purchase (Seeking Board approval of lease and purchase through Agreements with Dell and Avalon for a period of (5) five years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 20 I. Payables – General (Proposed resolution attached)
- 21-23 J. Office of Assigned Counsel – July 2026 Report (Receive)

IX. REFERRALS

- X. UNFINISHED BUSINESS
- XI. NEW BUSINESS
- XII. CLOSED SESSION (IF REQUIRED)
- XIII. MISCELLANEOUS
- XIV. ANNOUNCEMENTS
- XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

Participants planning to attend via Zoom must contact Nick Paige before the meeting at paigen@baycountymi.gov.

Join Zoom Meeting

<https://us02web.zoom.us/j/8843444812>

Meeting ID: 884 344 4812

One tap mobile

+13092053325,,8843444812# US

+13126266799,,8843444812# US (Chicago)

The County of Bay will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



**BAY COUNTY
EQUALIZATION DEPARTMENT**

James A. Barcia
County Executive

Keegan Bengel
Director
bengelk@baycountymi.gov

September 1st, 2026

To: Bay County Board of Commissioners

From: Equalization Department

RE: 2026 Bay County Winter L-4029

Bay County Board of Commissioners,

The 2026 Bay County Winter Tax Rate Request (L-4029) is ready for approval by the Board of Commissioners. By approving this form, the Board is certifying the extra voted millages to be levied in Bay County. A full list of the extra voted millages can be found on the L-4029. This form also certifies that the appropriate Millage Reduction Fraction of 0.9956 has been applied to all millages levied by the County.

For any listed millages, the estimated tax levy collection is found through the following formula:

$$(\text{Millage Rate} / 1,000) \times \text{Taxable Value} = \text{Estimated Tax Revenue}$$

Once approved, the extra voted millages will be levied on the 2026 Winter Tax Bills.

Thank you,

Keegan Bengel
Equalization Director

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/1/2026)

WHEREAS, The 2026 Bay County Winter Tax Rate Request (L-4029) is ready for approval by the Board of Commissioners; and

WHEREAS, By approving the attached form, the Board is certifying the extra voted millages to be levied in Bay County. A full list of the extra voted millages can be found on the L-4029; and

WHEREAS, The L-4029 also certifies that the appropriate Millage Reduction Fraction of 0.9956 has been applied to all millages levied by the County; and

WHEREAS, For any listed millages, the estimated tax levy collection is found through the following formula:

$$(\text{Millage Rate} / 1,000) \times \text{Taxable Value} = \text{Estimated Tax Revenue}$$

WHEREAS, Once approved, the extra voted millages will be levied on the 2026 Winter Tax Bills; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that authorization is granted for the Board Chairman and County Clerk to sign the attached 2026 Bay County Winter Tax Rate Request (L-4029) on behalf of Bay County.

JEROME CRETE, CHAIR
AND COMMITTEE

Equalization – 2026 Bay County Winter L-4029

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

L-4029

2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes

Bay

Local Government Unit Requesting Millage Levy

Bay County

2026 Taxable Value of ALL Properties in the Unit as of 5-28-2026

3,845,369,956

For LOCAL School District: 2026 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

Carefully read the instructions on page 2.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the

2026 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Senior Citizen Medical Care	11-2022	0.8500	0.8477	0.9956	0.8439	1.0000	0.8439		0.8439	12-2027
Extra Voted	Facility Historical	11-2022	0.7500	0.7456	0.9956	0.7423	1.0000	0.7423		0.7423	12-2028
Extra Voted	Preservation 9117County	11-2014	0.1000	0.0945	0.9956	0.0940	1.0000	0.0940		0.0940	12-2033
Extra Voted	Dispatch	11-2022	1.0500	1.0472	0.9956	1.0425	1.0000	1.0425		1.0425	12-2027
Act 214	Veterans Forest Sustain.	N/A	0.1000	0.0993	0.9956	0.0988	1.0000	0.0988		0.0988	12-2026
Extra Voted	Program Medical Care	11-2022	0.1000	0.0993	0.9956	0.0988	1.0000	0.0988		0.0988	12-2027
Extra Voted	Facility	11-2020	1.0000	0.9943	0.9956	0.9899	1.0000	0.9899		0.9899	12-2029
Extra Voted	Animal Service	11-2022	0.7000	0.6981	0.9956	0.6950	1.0000	0.6950		0.6950	12-2027
Extra Voted	Pool	11-2024	0.3500	0.3490	0.9956	0.3474	1.0000	0.3474		0.3474	12-2043
Extra Voted	Mosquito Control	11-2024	0.5500	0.5485	0.9956	0.5460	1.0000	0.5460		0.5460	12-2031

Prepared by

Keegan Bengel

Telephone Number

989-895-4075

Title of Preparer

Equalization Director

Date

08/22/2025

CERTIFICATION: As the representative for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☒ Clerk
☐ Secretary
☒ Chairperson
☐ President

Signature

Signature

Type Name

Type Name

Kathleen Zanotti

Tim Banaszak

Date

Date

Total School District Operating
and NH Oper ONLY

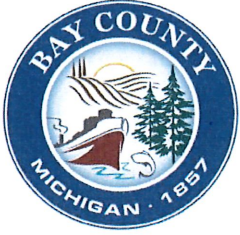
Rates to be Levied (HH/Supp
and NH Oper ONLY)

Rate

Rate

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).



74th Judicial District Court of Michigan

MARK E. JANER

Chief Judge

TO: Jerome Crete, Chair, Committee of the Whole

FROM: Amanda Shores, Court Administrator, Bay County Court Facility

DATE: August 25, 2026

RE: Bay County Opioid Remediation Grant Program

REQUEST:

The Bay County Courts are requesting approval to apply to the Bay County Opioid Remediation Grant Program.

BACKGROUND:

The grant application is due on September 14, 2026. The Courts need to submit a letter of intent to apply. If approved, the Courts will then be given access to the full application. These funds would be used to financially aid adult treatment court participants with testing, treatment, and services, while enrolled in treatment court.

FINANCE:

The Courts have been a successful recipient of treatment court grants for many years. The continued operation of our treatment courts requires grant monies as it makes up the majority of the funding.

RECOMMENDATION:

I am requesting the Board's approval and authorization to apply to the Bay County Opioid Remediation Grant Program, along with authorization for the Board Chair to sign any required documents for the grant awards, subject to review by Corporation Counsel.

cc:

Alex Poirier, Board Advisor

Scott Trepkowski, Chief Finance Officer

Amber Davis-Johnson, Corporation Counsel

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (9/1/2026)
- WHEREAS, The Bay County Courts are requesting approval to apply to the Bay County Opioid Remediation Grant Program; and
- WHEREAS, The grant application is due on September 14, 2026. The Courts need to submit a letter of intent to apply. If approved, the Courts will then be given access to the full application; and
- WHEREAS, Grant funds would be used to financially aid adult treatment court participants with testing, treatment, and services, while enrolled in treatment court; and
- WHEREAS, The Courts have been a successful recipient of treatment court grants for many years; and
- WHEREAS, The continued operation of Bay County's treatment courts requires grant monies, as it makes up the majority of the funding; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Courts to apply for grant funding through the Bay County Opioid Remediation Grant Program to provide financial assistance to adult treatment court participants with testing, treatment, and services, while enrolled in treatment court; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant application, grant award, and all grant-related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Courts - Bay County Opioid Remediation Grant Program 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

**BAY COUNTY
TRANSPORTATION PLANNING**

515 Center Avenue, Suite 501
Bay City, Michigan 48708

**JOSHUA VANDERLAAN,
TRANSPORTATION PLANNER**
vanderlaanj@baycountymi.gov

Phone 989-895-4243
Fax 989-895-4068
TDD 989-895-4049
<http://www.baycountymi.gov/>



JAMES A. BARCIA
County Executive

MICHAEL LOSEY, DIRECTOR
loseym@baycountymi.gov

Soil Erosion & Sediment Control
Geographic Information Systems
Transportation Planning
Forest Sustainability
Mosquito Control

Date: August 20, 2026

TO: Tim Banaszak, Chair
Ways & Means Committee

FROM: Joshua VanderLaan, Transportation Planning Director
Bay County Transportation Planning

RE: **Committee of the Whole Agenda Item – Request Re-Authorization of Master Agreement between the Michigan Department of Transportation (MDOT) and Bay County for Federal Fiscal Years 2027-2029**

Background:

Bay County has a 3-year recurring Master Services Agreement with Michigan Department of Transportation (MDOT) that details the activities, roles, and responsibilities of the Bay County Transportation Planning Division to act as the Metropolitan Planning Organization (MPO) known as the Bay City Area Transportation Study (BCATS). BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area.

Finances & Economics:

The Master Agreement outlines the roles and responsibilities of MDOT, BCATS, and Bay Metropolitan Transportation Authority (BMTA) for the Unified Work Program (UWP). Each fiscal year requires an annual work program description (UWP) which describes the work items that will be produced during that fiscal year and requires specific annual authorization forms which detail the amount of funding being allocated to such work activities. The Master Agreement also authorizes the BCATS director to carry out the duties and obligations necessary for BCATS to operate. The specific annual authorization forms for area road agencies are brought before the Board of Commissioners separately for approval each year.

Recommendation:

Upon favorable review by Corporation Counsel, authorize the Chairman of the Board to sign the MDOT Master Agreement for FY 27-29, and any other budget adjustments or required documents in order to fully implement the BCATS program.

cc: James Barcia Mike Losey Heather Pitcher Jayson Hoppe
Julie LaPrarie Lindsey Arsenault Anna Sanchez-Wheeler

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/1/2026)

WHEREAS, Bay County has a 3-year recurring Master Services Agreement with Michigan Department of Transportation (MDOT) that details the activities, roles, and responsibilities of the Bay County Transportation Planning Division to act as the Metropolitan Planning Organization (MPO) known as the Bay City Area Transportation Study (BCATS); and

WHEREAS, BCATS is required to maintain a certified planning program under federal regulations to use federal funds for road construction projects in the Bay City Urbanized Area; and

WHEREAS, The Master Agreement outlines the roles and responsibilities of MDOT, BCATS, and Bay Metropolitan Transportation Authority (BMTA) for the Unified Work Program (UWP); and

WHEREAS, Each fiscal year requires an annual work program description (UWP) that describes the work items to be produced during that fiscal year and requires specific annual authorization forms that detail the amount of funding allocated to those work activities; and

WHEREAS, The Master Agreement also authorizes the BCATS Director to carry out the duties and obligations necessary for BCATS to operate; and

WHEREAS, The specific annual authorization forms for area road agencies are brought before the Board of Commissioners separately for approval each year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the MDOT Master Agreement for FY 2027-2029 and authorizes the Chairman of the Board to execute said Agreement and all related documents required to fully implement the BCATS program on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

BCATS – MDOT Master Agreement FY 2027-2029

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY HEALTH DEPARTMENT

4150 Wilder Road, Bay City, Michigan 48706

989-895-4009, PHONE

989-895-2083, FAX

989-895-4049, TDD

https://www.baycountymi.gov/health_community/health_department/index.php

Facebook, Instagram: @BayCountyHD

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

Thomas John Bender, MD, PhD
Medical Director

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2026
CC: James Barcia, Amber Johnson, Scott Trepkowski, Andre Reed, Kim Priessnitz, Amy Yakich
RE: Body Transport Services Contract Authorization

BACKGROUND

Recent inquiries have been made to the Bay County Medical Examiner's Office regarding establishment as an authorized contractor for the transport of bodies from death and accident scenes and for autopsies. To promote greater efficiency of the system, and to establish an equitable protocol of selection, it is proposed that the County be able to enter into agreements with licensed transport services and establish a uniform policy for selection with a base rate for standard pickup and transport not to exceed \$250. This resolution will supersede the previous resolution 2021-06.

FINANCIAL CONSIDERATIONS

All agreements will be capped to \$250 per standard case. There is not a need for additional general fund support for these services as they should be able to be accomplished within the current budget structure.

RECOMMENDATION

The Health Department recommends that the proposed agreements be approved and signed by the Board Chair (pending review by Corporation Counsel) and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (9/1/2026)
- WHEREAS, In 2021, the Board of Commissioners approved Resolution No. 2021-06, authorizing agreements with MedStar and other agencies for transport of bodies to and from autopsies; and
- WHEREAS, The Board subsequently approved Resolution No. 2026-156 authorizing an agreement with Secure Removal Services, LLC for the transport of bodies from death and accident scenes in the absence of other providers such as funeral homes or ambulance services; and
- WHEREAS, Recent inquiries have been made to the Bay County Medical Examiner's Office regarding establishment as an authorized contractor for the transport of bodies from death and accident scenes and for autopsies; and
- WHEREAS, To promote greater efficiency of the system, and to establish an equitable protocol of selection, it is proposed that Bay County be able to enter into agreements with licensed transport services and establish a uniform policy for selection with a base rate for standard pickup and transport not to exceed \$250; and
- WHEREAS, All agreements will be capped at \$250 per standard case. No additional general fund support is needed for these services, as it should be accomplished within the current budget structure; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves Agreement(s) between Bay County and licensed transport service providers for body transport services, at a base rate for standard pickup not to exceed \$250 per pickup for a term of up to three (3) years, with the Agreement(s) subject to annual renewal; Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign all related Agreement(s) on behalf of the Bay County Health Department following Corporation Counsel review and approval; Be It Further
- RESOLVED That approval of these agreements and the establishment of a uniform selection process supersedes Resolution 2021-06 and Resolution 2026-156; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Health Department - Body Transport Services Contract Authorization 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
DEPARTMENT ON AGING**

James A. Barcia
County Executive

Beth Eurich, LBSW
Director
euriche@baycountymi.gov

Jessica Somerlott, LBSW
Senior Services Manager
somerlottj@baycountymi.gov

Patty Gomez
Programming Services Manager
gomezp@baycountymi.gov

Jessica Foss
Nutrition Services Manager
fossj@baycountymi.gov

To: Jerome Crete, Chairman, Committee of the Whole

From: Beth Eurich, Director, Department on Aging

Date: August 18, 2026

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, Alexander Poirier

RE: Request to approve the Senior Community Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging, Bay County, Veteran Affairs Department, Department on Aging and the Health Department July 1, 2026, through June 30, 2028.

BACKGROUND:

In the past, Bay County, Veteran Affairs Department, Department on Aging and the Health Department have utilized the SCSEP program thru Region VII Area Agency on Aging. Senior Community Service Employment Program (SCSEP) is a federally funded training initiative under the Older Americans Act. It provides low-income, unemployed adults aged 55 and older with part-time community service training to build job skills and transition into regular employment.

FINANCE and ECONOMICS:

Region VII Area Agency on Aging agrees to funding wages and fringe benefits. Bay County, Veteran Affairs Department, Department on Aging and the Health Department agree to pay any travel reimbursement if needed. Funding exists within current year's budget.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Department on Aging recommends approval of the SCSEP Worksite agreement between Region VII, Area Agency on Aging and Bay County, Veteran Affairs Department, Department on Aging and the Health Department Board Chair to sign agreement.

515 Center Avenue, Suite 202 Bay City, Michigan 48708

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: divonaging@baycountymi.gov Website: www.baycountymi.gov/Aging/

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (9/1/2026)
- WHEREAS, The Senior Community Service Employment Program (SCSEP) is a federally funded training initiative under the Older Americans Act that provides low-income, unemployed adults aged 55 and older with part-time community service training to build job skills and transition into regular employment; and
- WHEREAS, In the past, Bay County's Veteran Affairs Department, Department on Aging, Community Center and the Health Department utilized the SCSEP program through the Region VII Area Agency on Aging; and
- WHEREAS, It is requested to again approve the SCSEP Worksite agreement with Region VII, Area Agency on Aging; and
- WHEREAS, Region VII Area Agency on Aging agrees to fund wages and fringe benefits. Bay County's Veterans Affairs Department, Department on Aging, Community Center and the Health Department agree to pay any travel reimbursement if needed. Funding exists within the current year's budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Senior Community Service Employment Program (SCSEP) Worksite Agreement between the Region VII Area Agency on Aging and Bay County, including the Veterans Affairs Department, Department on Aging, Community Center and Health Department, for the period of July 1, 2026, through June 30, 2028; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the SCSEP Worksite Agreement and any related documents on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Department on Aging - SCSEP Worksite Agreement with Region VII 2026-2028

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycountymi.gov

JAMES A. BARCIA
County Executive

Jon Morse, Buildings & Grounds Supervisor
morsej@baycountymi.gov

Tel: (989) 895-4132
Fax: (989) 895-2094

Brad Moses, Civic Arena Manager
mosesb@baycountymi.gov

Daniel Neering, Recreation Manager
neeringd@baycountymi.gov

Tyler Sutherlund, Community Center Manager
sutherlundt@baycountymi.gov

Dan Tomczak, Pinconning Park Manager
tomczakd@baycountymi.gov

To: Jerry Crete, Chairman of the Committee of the Whole
From: Cristen Gignac, Director of Recreation & Facilities
Date: August 13, 2026
Subject: Renewal of Adult Foster Care Home Lease Agreements

Request: To gain approval from the Board of Commissioners for the Chairman to sign lease agreements for each of our nine (9) adult foster care homes for a term of the provider's agreement with Bay Arenac Behavioral Health Authority not to exceed two (2) years.

Background: The leases agreements for the group homes on Almont Street (2), Bangor Road, Bay Valley Road, Fisher Road, Grove Street, Ireland Street, Parker Street, and Zielinski Lane all expire as of September 30, 2026. These lease agreements all require renewal. Bay Arenac Behavioral Health Authority determines who the providers are for each home and works to ensure licensing by the State of Michigan.

Economics: Rental prices will remain at the current level of \$2,600 a month with the exception of the Parker Street home which pays \$1,600 a month.

Recommendation: It is recommended that the Board approve the Board Chairman to sign documents related to these agreements upon favorable review from Corporation Counsel.

Cc: B&G, Corporation Counsel, Finance

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/1/2026)

WHEREAS, Bay County owns (9) nine adult foster care homes located on Almont Street (two homes), Bangor Road, Bay Valley Road, Fisher Road, Grove Street, Ireland Street, Parker Street, and Zielinski Lane; and

WHEREAS, The current lease agreements for these properties expire on September 30, 2026, and require renewal; and

WHEREAS, Bay Arenac Behavioral Health Authority (BABHA) determines the providers for each home and works to ensure licensing by the State of Michigan; and

WHEREAS, Rental prices will remain at the current level of \$2,600 a month with the exception of the Parker Street home, which pays \$1,600 a month; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Lease Agreements for the (9) nine adult foster care homes (listed above) for a term consistent with the provider's Agreement with Bay Arenac Behavioral Health Authority, not to exceed (2) two years; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Lease Agreements and Amendments on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Recreation & Facilities - Adult Foster Care Homes Lease Agreements 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

General Fund Equity 2026 - August 25, 2026

Description	Journal Number	2026 Fund Balance
Audited Unassigned Fund Balance or (Deficit) 12/31/2025		\$ 14,307,020
Previous years Assigned Fund Balance for P.O.'s*		453,145
Assigned Fund Balance for designation to balance 2026 budget		1,875,377
		<u>\$ 16,635,542</u>
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2025		\$ (1,875,377)
2026 Budgeted Surplus /(Deficit)		

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH AUGUST 2026

Correct Monitor Township Road Patrol budget, in Dec. 2025 they agreed to have 2 Road Patrol Deputies instead of one. BOC approved per Resolution 2025-205.	26-01-137	5,631
To increase Historical Society budget for expenses to prepare the historical tax rolls to be transfer to the State of MI. BOC approved per Resolution 2025-260.	26-01-192	(15,000)
To correct and balance Bangor Township's budget by increasing the expenses. BOC approves of this B.A. per Resolution 2025-205.	26-01-195	(2,942)
To correct administration's budget allocation from 60% General Fund but should be 80% General Fund. BOC approves of this B.A. per Resolution 2025-205.	26-01-221	(19,559)
Treasurer's payroll allocation for Tx Collection Fd s/b be 60% but in error 30% was charged the difference goes to G.F. BOC approves per Resolution 2025-205.	26-01-223	25,787
To set up 1 year of Bay County's Guardianship Diversion project budget. BOC approves of this B.A. per Resolution 2025-246.	26-01-286	15,402
To correct transfers in to match transfers out. Boc approved this B.A. per Resolution 2025-205, parag. 11 C.	26-03-031	(99)
Budget for open 2025 P.O.'s rolled into the year 2026. BOC approved per Resolution 2025-205, paragraph 12.*	26-03-256	(453,145)
To correct Materials Management budget with increase to revenue & expenses. BOC approved per Resolution 2025-167 on 9-16-25.	26-03-073	2,042
Budget for new FT. position at Community Center classified as a PB04 step hire with new computer & screen. BOC approved this B.A. per Resolution 2026-53, 3-17-26.	26-03-384	(71,885)
Roll over from 2025 budget the Sheriff Department Jail facility assessment study. BOC approved per Resolution 2025-205 Paragraph 12.	26-03-386	(43,000)
Reduction of budget for Special Assistant Prosecuting Attorney. BOC approved per Resolution 2025-205 paragraph 11-C.	26-04-020	25,000
Budget to purchase ClearGov budgeting software. BOC approved this software & subscription per Resolution 2026-41 on 2-17-26.	26-04-169	(56,462)
To budget for Bay County Fairgrounds partial replacement of underground water line that failed. BOC approved per Resolution 2026-34	26-05-003	(50,000)
To re-align and correct Community Corrections budget according to the grant. BOC approves per Resolution 2025-205 paragraph 11-c.	26-05-139	19,526
To correct the budget for veteran's burial expense. BOC approved per Resolution 2025-205 paragraph 11C.	26-05-269	(58,850)

\$ (677,554)

Unaudited Estimated Unassigned Fund Balance or (Deficit) 08/25/2026

\$ 14,082,611



BAY COUNTY FINANCE DEPARTMENT

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

DATE: August 25, 2026

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on September 1, 2026, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On August 18, 2026, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Alexander Poirer, Board Advisor
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY
FINANCE DEPARTMENT**

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

James A. Barcia
County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chair
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

RE: Request to Transfer Funds from Hosing Rehabilitation Loans to General Fund

DATE: August 20, 2026

REQUEST:

Please place this memo on September 1, 2026, Committee of the Whole Agenda for your Committee's information

BACKGROUND:

The rules and regulations governing program income usage for housing rehabilitation loans changed in 2018. Income exceeding \$35,000 retains its federal status and must be spent on approved emergency repair projects within twelve (12) months or returned to the State of Michigan. Income below \$35,000 threshold may be transferred to the County's General Fund upon final approval from the Michigan Economic Development Corporation (MEDC).

FINANCE/ECONOMICS:

Program income from the Housing Rehabilitation Fund accumulated balance from July 1, 2025, to June 30, 2026, totaled \$34,242.00. Therefore, we request to transfer these funds to the General Fund, Unrestricted Fund Balance, for use at the discretion of the Bay County Board of Commissioners.

RECOMMENDATION:

It is the recommendation that the Bay County Board of Commissioners approves the transfer of \$34,242.00 to the General Fund, Unrestricted Fund Balance, and approved any related budget adjustments.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/1/2026)

WHEREAS, The rules and regulations governing program income usage for housing rehabilitation loans changed in 2018; and

WHEREAS, Income exceeding \$35,000 retains its federal status and must be spent on approved emergency repair projects within twelve (12) months or returned to the State of Michigan; and

WHEREAS, Income below the \$35,000 threshold may be transferred to the County's General Fund upon final approval from the Michigan Economic Development Corporation (MEDC); and

WHEREAS, Program income from the Housing Rehabilitation Fund accumulated balance for July 1, 2025, to June 30, 2026, totaled \$34,242.00 and is eligible for transfer to the General Fund, Unrestricted Fund Balance; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the transfer of \$34,242.00 from the Housing Rehabilitation Fund to the General Fund, Unrestricted Fund Balance; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance - Request to Transfer Funds from Housing Rehabilitation Loans to General Fund 2025-2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing/Housing Rehab
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager

DATE: August 24, 2025

RE: Capital Lease for DELL Equipment Refresh

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign any documents with DELL and Avalon.

BACKGROUND:

Bay County purchased DELL equipment in 2020 via a capital lease agreement for the refresh of servers and storage system. The existing software system is reaching end of life, and it needs to be replaced. This system runs the County applications and on-premises systems. We have been working with Avalon, a DELL premiere partner, to gain insight and make recommendations on replacing the necessary systems. DELL currently guarantees quotes for a short period of time. While the cost of the equipment may increase due to the demands of data centers and server RAM, the cost for the project falls within the Information Systems Division budget.

ECONOMICS:

The budgeted annual cost of the DELL capital lease and purchases of any additional equipment in the 2026 budget and budgeted each year in the Information Systems Division budget.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents and amendments related with Avalon and DELL regarding the DELL capital lease and purchase of equipment for the equipment refresh.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/1/2026)

WHEREAS, Bay County purchased Dell equipment in 2020 through a capital lease agreement for the refresh of its servers and storage system; and

WHEREAS, The existing server and storage system is approaching end of life and requires replacement to continue supporting County applications and on-premises systems; and

WHEREAS, Bay County Information Systems has worked with Avalon, a Dell premier partner, to gain insight and make recommendations on replacing the necessary systems; and

WHEREAS, Dell currently guarantees quotes for a short period of time. While equipment costs may increase due to data center and server RAM demands, the project cost falls within the Information Systems Division budget; and

WHEREAS, The budgeted annual cost of the Dell capital lease and purchases of any additional equipment is included in the 2026 budget and budgeted each year in the Information Systems Division budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the capital lease and purchase of Dell equipment through Agreements with Dell and Avalon for a period of (5) five years; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the necessary Lease Agreements, purchases, and Amendments on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - Capital Lease for Dell Equipment and Purchase

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 1, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/1/2026)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

8/12/2026	\$2,586,192.76
8/19/2026	\$243,510.5
8/26/2026	\$1,020,416.40

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

OFFICE OF ASSIGNED COUNSEL MONTHLY REPORT JULY, 2026

			July 2024	July 2025	July 2026
Total Number of Arraignments:			268	256	284
C.C. FEL/VOP/PPO	16	Felony	59		
C.C. VOB/FTA/OSC	8	Misdemeanors	39		
		Traffic	68		
Arraign. Only	47	Arraign. in DC by Retained	9		
D.C. VOB/FTA/OSC/FTP	28	Arraign. in DC IPP	2		
		Arraign. in DC by Assign. Atty.	8		
Total Number of Referrals:			178	209	239
C.C. FEL/VOP/PPO	20	Misd.	77		
Felony	61	Traffic	81		
Total Number of Assignments:			174	207	235
C.C. FEL/VOP/PPO	20	Misd.	77		
Felony	61	Traffic	77		
Total Number of Defendants denied Court Appointed Counsel:			4	2	4
C.C. FEL/VOP/PPO	0	Misd.	0		
Felony	0	Traffic	4		

ARRAIGNMENTS

JEFF MARTIN

			July 2024	July 2025	July 2026
Total Arraignments:			121	116	110
Felonies	26				
Misd.	29				
Traffic	32				
Arraign. Only	8	Settled at Arraignment	3		
VOB/FTA/OSC/FTP	15				

GARSKE/HEWITT

			July 2024	July 2025	July 2026
Total Arraignments:			115	107	131
Felonies	33				
Misd.	10				
Traffic	36				
Arraign. Only	39	Settled at Arraignment	0		
VOB/FTA/OSC/FTP	13				

CIRCUIT COURT

				July 2024	July 2025	July 2026
Total Arraignments:				23	23	24
	Arraigned by Assigned Attorney	Arraigned by Retained Attorney or IPP	Assigned without an Arraignment			
C.C. FEL/VOP/PPO	16	0	4			
C.C. VOB/FTA/OSC	8	0				

ASSIGNMENTS

There were a total of 235 defendants assigned

ANDREA LABEAN

Assignments:

		Arraigned by LaBean	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1		2	1
Felonies	5			
Misd.	1			
Traffic	0			

There were a total of 235 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.

7 or 3%

July 2024	July 2025	July 2026
9	9	7

PAUL BUKOWSKI

Assignments:

		Arraigned by Poltorak/Martin	Arraigned by Bukowski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	5	4		1
Felonies	10			
Misd.	0			
Traffic	0			

There were a total of 235 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.

15 or 6%

C. Johnson July 2024	July 2025	July 2026
12	19	15

RYAN JANER

Assignments:

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	12			
Traffic	13	1		

There were a total of 235 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.

25 or 11%

M. Kanuszewski July 2024	July 2025	July 2026
8	26	25

MICHAEL HUBER

Assignments:

		Arraigned by Huber/Martin	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	2	1	1
Felonies	4	1		
Misd.	5			
Traffic	0			

There were a total of 235 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.

12 or 5%

July 2024	July 2025	July 2026
13	14	12

AARON HETHERINGTON

July 2024 July 2025 July 2026

Assignments:

13 17 12

		Arraigned by Hetherington	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	1		1	1
Felonies	7			
Misd.	0			
Traffic	4			

There were a total of
violations of probation, which the Aaron Hetherington was assigned
12 or 5%

235

assignments on felonies, misdemeanors, traffic &

ANDREW BONNELL

July 2024 July 2025 July 2026

Assignments:

27 42 48

		Arraigned by Bonnell/POLTORAK	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	3	3		
Felonies	0			
Misd.	27			
Traffic	18	2		

There were a total of
violations of probation, which the Andrew Bonnell was assigned
48 or 20%

235

assignments on felonies, misdemeanors, traffic &

ROSTER ATTORNEYS

July 2024 July 2025 July 2026

Assignments:

92 80 116

		Arraigned by Assigned Attorney	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	7	7	4	
Felonies	35	1		
Misd.	32	1		1
Traffic	42	2		1

1 Case Settled @ Arraignment

There were a total of
violations of probation, which the Roster Attorneys were assigned
116 or 49%

235

assignments on felonies, misdemeanors, traffic &

RETAINED ATTYS.**IPP****DENIED****ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO		C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC		C.C. VOB/FTA/OSC	
Felonies	7	Felonies	
Misd.	2	Misd.	1
Traffic		Traffic	1
D.C. VOB/FTA/OSC		D.C. VOB/FTA/OSC	
Total Arraignments In Dist. Crt. By Retained	9	Total Arraignments In Dist. Court IPP	2

C.C. FEL/VOP/PPO	
Felonies	
Misd.	
Traffic	4
Total Denied	4
WILL HIRE AFTER ARRAIGNMENT	
FELONIES	4

Assigned w/o Arraign. C.C.	4
Assigned w/o Arraign. D.C.	2
WAIVED ATTORNEY	2
CC SETTLED @ ARRAIGN.	1
DC SETTLED @ ARRAIGN.	3

COMMITTEE OF THE WHOLE MINUTES

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, AUGUST 11, 2026, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	M/Y	M/Y	Y	Y	Y	Y
LARRY BESON	P	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	M/Y	S/Y	Y
CHRISTOPHER RUPP, V. CHAIR	P	S/Y	S/Y	Y	M/Y	Y	M/Y	S/Y	Y	Y	S/Y	Y	Y
JESSE DOCKETT	P	M/Y	M/Y	M/Y	S/Y	Y	Y	Y	S/Y	Y	Y	Y	Y
TIM BANASZAK, EX OFFICIO	P	Y	Y	Y	Y	M/Y	S/Y	Y	Y	M/Y	Y	M/Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC		Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK		S/Y	Y	S/Y	M/Y	Y	Y	Y	Y	Y	Y	Y	Y
LARRY BESON		Y	Y	Y	Y	M/Y	Y	Y	M/Y	S/Y	Y	Y	Y
CHRISTOPHER RUPP,V.CHAIR		Y	S/Y	Y	Y	Y	Y	S/Y	Y	M/Y	Y	S/Y	Y
JESSE DOCKETT		M/Y	Y	M/Y	Y	Y	M/Y	M/Y	Y	Y	S/Y	M/Y	M/Y
TIM BANASZAK, EX OFFICIO		Y	M/Y	Y	Y	S/Y	S/Y	Y	S/Y	Y	M/Y	Y	S/Y

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR		Y											
KATHY NIEMIEC		Y											
VAUGHN J. BEGICK		Y											
LARRY BESON		Y											
CHRISTOPHER RUPP,V.CHAIR		Y											
JESSE DOCKETT		S/Y											
TIM BANASZAK, EX OFFICIO		M/Y											

OTHERS PRESENT: C. Gignac, M. Beaver, J. Barcia, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry, W. Prince, N. Putt, R.Hayman, R. Manz, B.Eurich, S.Walraven, J.Strasz,

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE MINUTES
TUESDAY, AUGUST 11, 2026

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, at www.baycountymi.gov/executive/videos.

1. MOVED, SUPPORTED, AND CARRIED TO APPROVE AUGUST 11, 2026, COMMITTEE OF THE WHOLE AGENDA.
2. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE JULY 14, 2026, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.

Public input was called, and Bay City Manager Richard Hayman introduced himself to the Commission.

3. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR HEALTH DEPARTMENT FOOD LOCKERS AGREEMENT 2026 (BAY AREA COMMUNITY FOUNDATION & UNITED WAY OF BAY COUNTY).
4. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BAY ALERTS VENDOR SERVICE AGREEMENT WITH RAVE MOBILE SAFETY 2026 (911 CENTRAL DISPATCH/EMERGENCY MANAGEMENT).
5. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENT WITH SECURE REMOVAL SERVICES, LLC FOR BODY TRANSPORT NEEDS 2026 (HEALTH DEPARTMENT).
6. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENTS WITH MULTI-MEDIA ADVERTISING COMPANIES FOR OUTREACH AND PROMOTION 2026 (HEALTH DEPARTMENT).
7. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENT WITH DOCTRACT POLICY MANAGEMENT SOFTWARE 2026 (HEALTH DEPARTMENT).
8. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MY COMMUNITY DENTAL CENTERS (MCDC) AGREEMENT 2026-2027 (HEALTH DEPARTMENT).
9. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE PLAN OF ORGANIZATION FOR THE BAY COUNTY DEPARTMENT OF COMMUNITY HEALTH (HEALTH DEPARTMENT).
10. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR WILLIAMS TWP, KAWKAWLIN TWP, & HAMPTON TWP SITE AGREEMENTS – 2027 (DEPARTMENT ON AGING).

11. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BAY COUNTY DEPARTMENT ON AGING ADVISORY COMMITTEE TERM LIMITS (DEPARTMENT ON AGING).
12. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND THE BOARD RECEIVE THE DONATION OF THE COMMUNITY CENTER TREE FOR THE DOWNTOWN BAY CITY HOLIDAY CELEBRATION (RECREATION & FACILITIES).
13. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR RELEASE OF RFP FOR EXTERIOR MAINTENANCE OF THE BAY COUNTY BUILDING (RECREATION & FACILITIES).
14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BUDGET ADJUSTMENT & PURCHASE OF DEMO TEE MOWER FOR BAY COUNTY GOLF COURSE (RECREATION & FACILITIES/GOLF COURSE).
15. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE GENERAL FUND EQUITY FOR 2025-2026 (FINANCE).
16. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
17. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR ANNUAL REVIEW/ADJUSTMENT FUND BALANCE – BUDGET STABILIZATION, FISCAL YEAR ENDING DECEMBER 31, 2025 (FINANCE).
18. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BID AWARD RFP 2026-04 FOR APPLICANT TRACKING & ONBOARDING SOLUTION TO NEOGOV (FINANCE/PURCHASING).
19. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MULTI-YEAR AGREEMENT WITH PEOPLE DRIVEN FOR ARCTIC WOLF SOFTWARE FOR A PERIOD OF THREE (3) YEARS (FINANCE/INFORMATION SYSTEMS).
20. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MULTI-YEAR AGREEMENT FOR PALO ALTO NETWORKS MAINTENANCE 2026 (FINANCE/INFORMATION SYSTEMS).
21. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THOMSON REUTERS (WESTLAW) RENEWAL AGREEMENT 2026-2029 (CORPORATION COUNSEL).
22. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
23. MOVED, SUPPORTED, AND CARRIED TO ENTER INTO CLOSED SESSION ON BEHALF OF THE BAY COUNTY TREASURER TO CONSULT WITH RETAINED ATTORNEYS SEITZ AND THOMPSON REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH PENDING LITIGATION, SPECIFICALLY REINHARDT VS. BAY COUNTY TREASURER, IN ACCORDANCE WITH MCL 15.268(1)(E) (CORPORATION COUNSEL/TREASURER).
[ROLL CALL VOTE: 7 YEAS, 0 NAYS]

24. MOVED, SUPPORTED, AND CARRIED TO REFER THE RECOMMENDATION OF OUTSIDE COUNSEL, TED SEITZ, AS DISCUSSED DURING THE CLOSED SESSION TO THE AUGUST 18, 2026, FULL BOARD MEETING.
25. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (5:35 P.M.).

SUBMITTED BY:

LINDSEY ARSENAULT
BOARD COORDINATOR